



De Luz

Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS
DEBBIE ARDOLINO
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNSON

GENERAL MANAGER
JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
August 18, 2021
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on August 18, 2021. The meeting was held electronically by Zoom. The meeting was called to order by Vice President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, Vice President
Robert D'Alessandri, Treasurer
Michael Adams, Director
Raymond Johnson, Director

Directors Absent:

Mariann Byers, President

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Dave Hunt, District Engineer
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer/Field Supervisor

Vice President Roberts made an announcement regarding the 2021 CSD Election.

The flag salute was led by Vice President Roberts.

B. SHERIFF

Deputy Perez gave the Sheriff's Report for July 2021 and updated the Board on recent law enforcement activity. He reported that no serious incidents have occurred; he reiterated the importance of homeowners providing alarm companies with gate codes, which provides law enforcement access to the property. He reported on the continued eradication of marijuana plants and a fire on Avenida Tierra/Calle Cresta. The fire is still under investigation. The written report is on file with the District.

C. PUBLIC COMMENT

There was no public comment.

D. INFORMATION ONLY

The Statement of Investment Policy and the Financial Statements were received by the Board.

E. CONSENT CALENDAR

Motion was made by D'Alessandri, seconded by Johnson to approve the Consent Calendar as follows:

1. Minutes of the July 21, 2021 Regular Board Meeting
2. General Fund Claims for July 2021
3. Purchase Order No(s): None

AYES: Adams, D'Alessandri, Johnson, Roberts

NOES:

ABSENT: Byers

ABSTAIN:

The motion was approved 4-0

F. ROADWAY RECONSTRUCTION PROJECTS

SANDIA CREEK / VIA VAQUERO (FEMA)

District Engineer Hunt reported that he expects to have the final approval for the environmental permits early September and construction to commence thereafter. He went over the numerous modifications to the project in detail with the Board and recommends the acceptance of Murrieta Development's (contractor) revised construction cost and the authorization of a 10% contingency to handle any unforeseen or additional construction items.

Motion was made by D'Alessandri, seconded by Johnson to approve the revised construction cost pending the environmental permit.

AYES: Adams, D'Alessandri, Johnson, Roberts

NOES:

ABSENT: Byers

ABSTAIN:

The motion was approved 4-0

BUENA VISTA RECONSTRUCTION PROJECT

District Engineer Hunt reported that various changes in procedure with the Riverside County Transportation Conservation Agency is causing delay in construction for this project. He now expects construction to commence Spring 2022.

G. TRAFFIC SAFETY

Traffic Engineer Libring reported that the remaining 45mph signs that the Board of Supervisors approved were installed on Rancho California Road and Avenida Del Oro Road and that the CMS sign is being rotated each week to different streets to encourage drivers to exercise caution and watch their speeds. He reported that staff is continuing to backfill shoulders throughout the District and in-house drain repairs are going smoothly.

H. COMMITTEE REPORTS

ENGINEERING COMMITTEE

Director Roberts reported that the Engineering Committee met on August 10, 2021. The committee discussed the status of the Sandia Creek and Via Vaquero projects as well as the Buena Vista project. Roberts explained that the information was presented by District Engineer Hunt and Traffic Engineer Libring. The engineers brought the committee up to date with the most current information presented previously in this meeting.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met on August 17, 2021. The committee reviewed and discussed the monthly fund statements, investment earnings and FEMA funds for the roadway reconstruction projects.

LEGISLATIVE COMMITTEE REPORT SB415

General Manager Emmons reported that he and Mr. Simmons have been working on putting together a package to submit to Supervisor Kevin Jeffries in order to have the elements of SB415 authorized. He advised that in doing research he and Simmons found an attorney who has experience with this process. He will have more details at the next Board meeting in September.

I. GENERAL MANAGER REPORTS

General Manager Emmons reported the annual road assessments and Sheriff tax have been completed by the County Assessor for the upcoming property tax bills. He advised the Board that the remote data storage and GIS mapping are nearing completion as well.

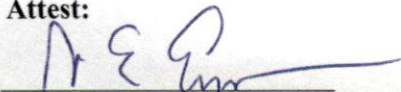
J. LEGAL COUNSEL MATTERS

General Counsel Simmons provided an update to the Board on the State Farm case; the defendant was located and served with a memorandum of cost and request for default. The first case management conference is scheduled for December.

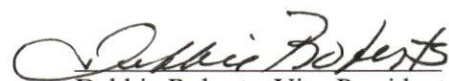
ADJOURNMENT

There being no further business, Vice President Roberts adjourned the meeting at 6:52 p.m.

Attest:



James E. Emmons, Secretary
De Luz Community Services District



Debbie Roberts, Vice President
De Luz Community Services District